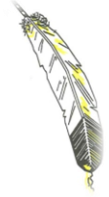


JOB OPPORTUNITY



Box 550 Whitewood, SK S0G 5C0 (phone) 306.696.2425 (fax) 306.696.2426

EDUCATION- DAYCARE/HEADSTART

Ochapowace Nation – Job Posting

Selection Process: 25-09-EDU-Childcare provider (2)-IND FT

Position: Daycare & Headstart Childcare Providers (2)

Status: Permanent, Full-Time

JOB SUMMARY

kakisiwew-ochapowace Daycare and Headstart are looking for 2 childcare providers who will work to promote a safe and welcoming learning environment for small children. The childcare providers will work closely with all staff and will report to the Daycare/Headstart Coordinator.

DUTIES AND RESPONSIBILITIES

- Ensure that all children are supervised at all times
- Assist children with personal hygiene, set behavioral limits and use effective communication techniques
- Record children's arrival and departure as well as any changes in schedules or special instructions regarding each child and work to maintain a cooperative relationship with other staff, parents and children.
- Participate in staff meetings
- Maintain a friendly atmosphere for the children, parents and staff, assist the other childcare providers if needed
- Other duties as requested by the Daycare/Headstart Coordinator

SKILLS, QUALIFICATIONS AND COMPETENCIES

- Preference to grade twelve (12) diploma and/or certificate in Early Childhood Development would be an asset
- Have experience working with children and infants

CONDITIONS OF EMPLOYMENT

- Must have a valid, unrestricted class 5 Driver's License and reliable vehicle
- First aid and CPR certificate
- Must provide a Vulnerable Sector Check and submit to a prohibited drug screen.

Selection Process: Candidates will be selected for this position based on their skill, ability, experience and qualifications as identified in the resume. *Only those selected for interviews will be contacted. Preference will be given to Ochapowace Nation Members.*

Application Deadline: FRIDAY NOVEMBER 7TH, 2025 @ 4:30pm

Please send your resume and cover letter, with three (3) global references to:

staffing.hr@ochapowace.ca